



THE ASSAM  
ROYAL GLOBAL UNIVERSITY  
— GUWAHATI —

# **CRITERION 1**

## **CURRICULAR ASPECTS**

**METRIC NO.**  
**1.2**

**Academic Flexibility**

**Minutes of Board of Studies Meeting**

**Royal School of Hotel  
Management**

U BOS-1

From: saurabh dixit <saurabh5sk@yahoo.com>  
Sent: 12 May 2020 17:42  
To: Dr. Soumitra Sen <ssen@rgu.ac>  
Cc: Alak Kumar Buragohain <alakkburagohain@rgu.ac>; Dr. Monalisa Bora Deka <mbdeka@rgu.ac>  
Subject: Re: Seeking expert opinion on the course structure and course contents of Hotel Management and Tourism Management courses run by THE ASSAM ROYAL GLOBAL UNIVERSITY, Guwahati.

Sir,

This is with reference to the syllabi of different programs being offered in RGU, Guwahati, I have gone through them and feel that they are alright.

Thanking you in advance.

With Regards,  
Dr. Saurabh Kumar Dixit  
Associate Professor and Head,  
Department of Tourism & Hotel Management,  
North - Eastern Hill University, Shillong - 793022 (INDIA)  
Tel: +919436565964 (M), +917005690748 (M)  
Email: saurabh5sk@yahoo.com, saurabhdixit@nehu.ac.in  
[www.nehu.ac.in](http://www.nehu.ac.in)

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On Friday, 8 May, 2020, 11:54:13 am IST, Dr. Soumitra Sen <ssen@rgu.ac> wrote:

Sir,

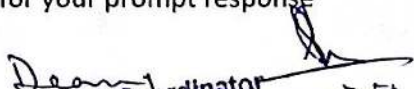
As per our telephonic discussion yesterday, I am attaching herewith the course structures along with the course contents thereof, for your kind perusal and valued comments on the same.

It will not be out of context to mention that our departmental BOS which was supposed to be held at the first week of April'2020 but could not be held due to the on going lock down process and you being an honourable member of our BOS; your expert comments along with the Course Structure will be placed in our forthcoming Academic Council Meeting to be proposed to be held on line in the third week of May'2020.

Hence, for your easy convenience and reference, the different course contents are put in different **zipped folders (07 nos.)** and attached herewith.

Keeping in view of all the above facts; it will be kind of you to send by return e-mail your valued expert comments at your earliest convenience on before 15th May'2020.

Once again, I take this opportunity to extend my sincerest thanks for your prompt response of cooperation in this hour of needs.

  
HOD/Coordinator  
Royal School of Travel & Tourism Management  
The Assam Royal Global University  
Betkuchi, NH 37, Guwahati 781035

A line in confirmation of the receipt of this e-mail will be highly appreciated at this end. Stay safe and healthy.

With warm regards,



Prof. (Dr.) Soumitra Sen.

*Encl* :- Attachments as stated above; - 07. nos.

c.c. - 1] Academic Chairperson, RGU, Guwahati and  
2] Asst. Registrar, RGU, Guwahati - for their kind informations.



*Dean*  
~~HOD/Coordinator~~  
Royal School of Travel & Tourism Management  
The Assam Royal Global University  
Betkuchi, NH 37, Guwahati 781039

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With Regards,  
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Associate Professor and Head,  
Department of Tourism & Hotel Management,  
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Once again, I take this opportunity to extend my sincerest thanks for your prompt response of cooperation in this hour of needs.



**HOD/Coordinator**

Royal School of Travel & Tourism Management  
The Assam Royal Global University  
Betkuchi, NH 37, Guwahati 781035

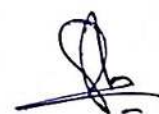
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With warm regards,

Prof. (Dr.) Soumitra Sen.

*Encl* : - Attachments as stated above; - 07. nos.

c.c. - 1] Academic Chairperson, RGU, Guwahati and  
2] Asst. Registrar, RGU, Guwahati - for their kind informations.



Dean

HOD/Coordinator

Royal School of Travel & Tourism Management  
The Assam Royal Global University  
Betkuchi, NH 37, Guwahati 781035



**Royal School of Hotel Management  
&  
Royal School of Travel & Tourism Management**

**Agenda with Minutes for 2<sup>nd</sup> Meeting of the Board of Studies to be held on 7<sup>th</sup> July 2021.**

**2.01 Confirmation of Minutes of 1<sup>st</sup> Board of Studies Meeting**

Due to the pandemic last year, the BOS meeting was not held. But as per the advice of Chairperson (Academic) the written permission and ratification about the syllabus content of RSHM & RSTTM was obtained from Dr. Saurabh Kumar Dixit, Associate Professor and HOD - Tourism and Hotel Management, NEHU, who is a member of the Board of Studies as Academic Expert for both the Hotel Management and Travel and Tourism courses of RGU. The minutes of that meeting was then sent to the Hon'ble Academic Chairperson's office. The same was then approved by his office and forwarded to the Academic Council, RGU for the needful.

**2.02 An introduction of Royal School of Hotel Management and Royal School of Travel & Tourism Management to all the BOS members.**

An introduction of both the schools, its offered courses and future prospective.

**MINUTES:** An introduction to Royal School of Hotel Management and Royal School of Travel & Tourism Management were presented including the various courses that they offer,

**2.03 Course wise discussion on the BHM syllabus**

Discussion on various semesters of BHM starting from 1<sup>st</sup> semester to the 6<sup>th</sup> semester

**MINUTES:** A brief discussion about the BHM course was presented to give a prior idea to our respected external as well as the internal board members.

**2.04 Changes proposed in the BHM syllabus**

**a) BHM 1<sup>st</sup> Semester**

- i. The core paper "Food Production Theory - I" has been moved to GE-1 to meet the overall credit cutoff set by the University
- ii. Since one subject of the syllabus has been moved, few adjustments on the subject codes of the remaining theory core papers were changed.

- iii. Credits of few subjects were also reduced to meet the overall credit cutoff of 146, set by the University for the UG courses.
- iv. Semester credit changed from **30** to **24**

**b) BHM 2<sup>nd</sup> Semester**

- i. Content of GE 4/8 subject - **Hospitality Operations** has been proposed to change
- ii. The core paper "*Food & Beverage Service Theory – II*" has been moved to GE-1 to meet the overall credit cutoff set by the University
- iii. Since one subject of the syllabus has been moved, few adjustments on the subject codes of the remaining theory core papers were changed.
- iv. Credits of few subjects were also reduced to meet the overall credit cutoff of 146, set by the University for the UG courses.
- v. Semester credit changed from **33** to **25**

**c) BHM 3<sup>rd</sup> Semester**

- i. Replacing of the DSE subject Hotel Engineering with a MOOC subject (Hospitality Industry in Tourism)
- ii. The core paper "*Front Office & Accommodation Operation- III*" has been moved to GE-1 to meet the overall credit cutoff set by the University
- iii. Since one subject of the syllabus has been moved, few adjustments on the subject codes of the remaining theory core papers were changed.
- iv. Credits of few subjects were also reduced to meet the overall credit cutoff of 146, set by the University for the UG courses.
- v. Semester credit changed from **33** to **28**

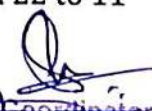
**d) BHM 4<sup>th</sup> Semester**

- i. The core paper "*Food Production Theory – IV*" has been moved to GE-1 to meet the overall credit cutoff set by the University
- ii. Since one subject of the syllabus has been moved, few adjustments on the subject codes of the remaining theory core papers were changed.
- iii. Credits of few subjects were also reduced to meet the overall credit cutoff of 146, set by the University for the UG courses..
- iv. Semester credit changed from **31** to **26**

**e) BHM 5<sup>th</sup> Semester**

- i. Added a MOOC subject International Tourism Destinations.
- ii. Reduced the credit of the 17 week Industrial training from 22 to 11
- iii. Reduced the credits of the DSE subjects from 4 to 2 each.

2

  
NOD/Coordinator  
Royal School of Travel & Tourism Management  
The Assam Royal Global University  
Betkuchi, NH 37, Guwahati 781035

- iv. Credits were reduced to meet the overall credit cutoff of 146, set by the University for the UG courses.
- v. Semester credit changed from 31 to 20

**f) BHM 6<sup>th</sup> Semester**

- i. The credits for each DSE subject have been changed to 2 to meet the overall credit cutoff of 146, set by the University for the UG courses.
- ii. Semester credit changed from 29 to 23

**MINUTES:** The current syllabuses along with the proposed changes were discussed. All the members placed their view point on the same and agreed to the proposed syllabus changes.

Dr. Saurabh Kumar Dixit, however, raised a point asking whether the credits of the syllabus are in accordance to the AICTE norms or not, for which it was made clear that as RGU is an autonomous University and the University follows the guidelines of UGC, hence it has adopted its norms and set the cut-off credits for each course, i.e. 146 for 3 year UG and 102 for PG courses.

**2.05 Course wise discussion on the TTM syllabus**

Discussion on various semesters of TTM starting from 1<sup>st</sup> semester to the 6<sup>th</sup> semester

**MINUTES:** A brief discussion about the TTM course was presented to give a prior idea to our respected external as well as the internal board members.

**2.06 Changes to be made in the TTM syllabus**

**a) TTM 1<sup>st</sup> Semester**

- i. The subject "*History of Tourism*" is proposed to be replaced with a new subject "*Introduction to Tourism*".
- ii. The credits for each core subject have been changed to 4 as per the University guidelines
- iii. Semester credit changed from 31 to 24

**b) TTM 2<sup>nd</sup> Semester**

- i. The subject "*Tourism Operations I*" is proposed to be replaced with a new subject "*Tourism Products of India*".
- ii. The subject "*Tourism Operations II*" is proposed to be replaced with a new subject "*Tourism Development & History*".
- iii. The credits for each core subject have been changed to 4 as per the University guidelines
- iv. Semester credit changed from 32 to 24



c) **TTM 3<sup>rd</sup> Semester**

- i. Replacing of a core subject "Travel Documentations" with a MOOC subject (Hospitality Industry in Tourism)
- ii. The credits for each core subject have been changed to 4 as per the University guidelines
- iii. Semester credit changed from 30 to 27

d) **TTM 4<sup>th</sup> Semester**

- i. The subject "*Convention & Promotion Management*" is proposed to be replaced with a new subject "*Transport Management*".
- ii. The subject "*Software: Galileo*" is proposed to be replaced with a new subject "*Tour Operations*".
- iii. Semester credit changed from 29 to 25

e) **TTM 5<sup>th</sup> Semester**

- i. Replacing of a core subject "Marketing Mix & Analysis" with a MOOC subject (International Tourism Destinations)
- ii. The subject "Strategic Management" is proposed to be replaced with a new subject "Event Management".
- iii. The credits for each DSE subject have been changed to 4 as per the University guidelines
- iv. Semester credit changed from 27 to 23

f) **TTM 6<sup>th</sup> Semester**

- i) The core subject "Cargo Management" is proposed to be replaced with a new subject "Human Resource Management in Tourism".
- ii) The core subject "Tourism Impact" is proposed to be replaced with a new subject "Map Work and Tourist Map Designing & Aviation Geography".
- iii) The DSE subject "Retail Management" is proposed to be replaced with a new subject "Tour Guiding & Interpretation".
- iv) The DSE subject "Hotel & Resort Management" is proposed to be replaced with a new subject "Front Office Management".
- v) Semester credit changed from 29 to 23

**MINUTES:** The current syllabuses along with the proposed changes were discussed. All the members placed their view point on the same and agreed to the proposed syllabus changes.

However, few other points were raised by the external member and advised the school to try incorporating the same in future, such as; Mr. Jayanta Das suggested emphasizing on subjects

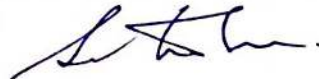






## 2.09 Discussion on the Ph.D. Programme

Members can propose any change/correction if wishes so

**MINUTES:** The structure of the Ph.D. programme offered by the department was introduced to the members. No additional points were added to the same.

### Members Present at the 2<sup>nd</sup> BoS Meeting:

1. **Dr. Saurabh Kumar Dixit**, Institutional Expert for RSHM & RSTTM  
Associate Professor and HOD, Department of Travel & Hotel Management, NEHU
2. **Mr. Jayanta Das**, Industry Expert for RSHM  
Cluster General Manager North East, Darjeeling and General Manager – Vivanta Guwahati
3. **Mr. Nirmaya Choudhury**, Industry Expert for RSTTM  
Executive Director – Operations for Jungle Travels  
Group and Chairman, North East Chapter of Indian Association of Tour Operators
4. **Mr. Jugal Kishore Bhattacharyya**, Registrar Nominee (Ex-Officio)  
Assistant Professor, Department of Economics, RGU
5. **Ms. Neha Tiwari**, Registrar Nominee (Ex-Officio)  
Academic Coordinator & Teaching Assistant, Royal School of Business, RGU
6. **Prof. (Dr.) Soumitra Sen**, Acting Chairperson (Ex-Officio)  
Dean, RSHM & RSTTM, RGU  
Ex HOD – IHM, Guwahati 
7. **Mr. Indrajit Dutta**, Member (Ex-Officio)  
Assistant Professor & Coordinator, RSTTM 
8. **Dr. Annesha Borah**, Vice-Chancellor Nominated Member  
Assistant Professor, Adjunct Faculty, RSTTM
9. **Ms. Rosy Bismiter**, Special Invitee   
Lecturer, RSHM
10. **Ms. Sawarisa Sulam**, Special Invitee   
Assistant Professor, RSTTM
11. **Mr. Chandan Jyoti Bezborah**, Special Invitee   
Lecturer, RSHM

Minutes Prepared by:  
Chandan Bezborah  
Lecturer, Royal School of Hotel Management

**Brief Profile of the Board of Studies Members 2021**

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1. **Dr. Saurabh Kumar Dixit**, Institutional Expert for RSHM & RSTTM  
Associate Professor and HOD, Department of Travel & Hotel Management, NEHU
2. **Mr. Jayanta Das**, Industry Expert for RSHM  
Cluster General Manager North East, Darjeeling and General Manager – Vivanta  
Guwahati
3. **Mr. Nirmaya Choudhury**, Industry Expert for RSTTM  
Executive Director – Operations for Jungle Travels  
Group and Chairman, North East Chapter of Indian Association of Tour Operators  
Post Graduate Alumni of IITM
4. **Dr. Jugal Kishore Bhattacharyya**, Registrar Nominee (Ex-Officio)  
Assistant Professor, Department of Economics, RGU
5. **Ms. Neha Tiwari**, Registrar Nominee (Ex-Officio)  
Academic Coordinator & Teaching Assistant, Royal School of Business, RGU
6. **Prof. (Dr.) Soumitra Sen**, Acting Chairperson (Ex-Officio)  
Dean, RSHM & RSTTM, RGU  
Ex HOD – IHM, Guwahati
7. **Mr. Indrajit Dutta**, Member (Ex-Officio)  
Assistant Professor & Coordinator, RSTTM
8. **Dr. Annesha Borah**, Vice-Chancellor Nominated Member  
Assistant Professor, Adjunct Faculty, RSTTM
9. **Ms. Rosy Bismiter**, Special Invitee  
Lecturer, RSHM
10. **Ms. Sawarisa Suam**, Special Invitee  
Assistant Professor, RSTTM
11. **Mr. Chandan Jyoti Bezborah**, Special Invitee  
Lecturer, RSHM
12. **Mr. Ritwik Kashyap Sharma**, Special Invitee

  
**HOD/Coordinator**  
Royal School of Travel & Tourism Management  
The Assam Royal Global University  
Betkuchi, NH 37, Guwahati 781035



ROYAL SCHOOL OF HOTEL MANAGEMENT  
AND  
ROYAL SCHOOL OF TRAVEL & TOURISM MANAGEMENT

**Agenda with Notes and Minutes for 3<sup>rd</sup> Meeting of the Board of Studies held on 27<sup>th</sup> May 2022.**

**3.01 Confirmation of Minutes of 2<sup>nd</sup> Board of Studies Meeting**

The 2<sup>nd</sup> BoS meeting was held on July 7<sup>th</sup> 2021. The online meeting was chaired by Prof. (Dr.) Soumitra Sen, Dean, RSHM & RSTTM, followed by (i) Dr. Saurabh Kumar Dixit, then Associate Professor and HOD, Department of Travel & Hotel Management, NEHU as an Institutional Expert for both RSHM & RSTTM, (ii) Mr. Nirmaya Choudhury, Executive Director - Operations for Jungle Travels, Group and Chairman, North East Chapter of Indian Association of Tour Operators as an Industry Expert for RSTTM, and (iii) Mr. Jayanta Das, Cluster General Manager North East, Darjeeling and General Manager - Vivanta Guwahati, as an Industry Expert for RSHM. The minutes of that meeting was then sent to the Hon'ble Academic Chairperson's office. The same was then approved by his office and forwarded to the Academic Council, RGU for the needful.

**3.02 An introduction of Royal School of Hotel Management and Royal School of Travel & Tourism Management to all the BoS members.**

An introduction of both the schools, its offered courses and future prospective.

**MINUTES:** An introduction to Royal School of Hotel Management and Royal School of Travel & Tourism Management were presented including the various courses that they offer.

**3.03 Course wise discussion on the BHM syllabus**

Discussion on various semesters of BHM starting from 1<sup>st</sup> semester to the 6<sup>th</sup> semester

**MINUTES:** A brief discussion about the BHM course was presented to give a prior idea to our respected external as well as the internal board members.

### 3.04 Changes proposed in the BIIM syllabus

#### a) BHM 3<sup>rd</sup> Semester

- i. Replacing the MOOC (Hospitality Industry in Tourism) subject of 4 credits by a DSE paper "Strategic Management" of 2 credits.
- ii. Semester credit changed from 28 to 26

#### b) BHM 5<sup>th</sup> Semester

- i. Removal of the MOOC subject
- ii. The extra 4 credits of MOOC from this semester and 2 other credits from 3<sup>rd</sup> semester is adjusted with the Industrial Training, increasing the total credit for Industrial Training from 10 to 16.
- iii. With the increased number credits, the length of industrial training period has also changed from 3 months to 4 months.

**MINUTES:** The current syllabuses along with the proposed changes were discussed. All the members placed their view point on the same and agreed to the proposed syllabus changes.

Dr. Saurabh Kumar Dixit, however, opined to incorporate a point which will be relevant to the industry in BHM 3<sup>rd</sup> semester "Strategic Management" syllabus. The same has been incorporated accordingly in Unit 3.

### 3.05 Course wise discussion on the TTM syllabus

Discussion on various semesters of TTM starting from 1<sup>st</sup> semester to the 6<sup>th</sup> semester

**MINUTES:** A brief discussion about the TTM course was presented to give a prior idea to our respected external as well as the internal board members.

### 3.06 Changes to be made in the TTM syllabus

#### a) TTM 3<sup>rd</sup> Semester

- i. Replacing the MOOC subject (Hospitality Industry in Tourism) with a new Core paper "E-Tourism" (4 credits).

**b) TTM 5<sup>th</sup> Semester**

- i. Replacing the MOOC subject (International Tourism Destination) with a new Core paper "Quality Management in Tourism" (4 credits).

**MINUTES:** The current syllabuses along with the proposed changes were discussed. All the members placed their view point on the same and agreed to the proposed syllabus changes.

**3.07 Course wise discussion on the MTTM syllabus**

Discussion on various semesters of MTTM starting from 1<sup>st</sup> semester to the 4<sup>th</sup> semester

**MINUTES:** A brief discussion about the MTTM course was presented to give a prior idea to our respected external as well as the internal board members.

**3.08 Changes to be made in the MTTM syllabus (If any)**

**a) MTTM 3<sup>rd</sup> Semester**

- i. Replacing a DSE paper "Tourism Resource North East" (4 credits) with a new DSE paper "Tourism in North East India" (4 credits).

**b) MTTM 4<sup>th</sup> Semester**

- i. Replacing a Core paper "Foundation of Information Technology (4 credits) and Computerized Reservation System" (4 credits) with a new Core paper "Tourist Behavior".


**MINUTES:** The current syllabuses along with the proposed changes were discussed. All the members placed their view point on the same and agreed to the proposed syllabus changes.

**3.09 Discussion on the Ph.D. Programme**

Members can propose any change/correction if wishes so

**MINUTES:** The structure of the Ph.D. programmed offered by the department was introduced to the members. No additional points were added to the same.

**Members Present at the BoS Meeting:**

1. **Dr. Saurabh Kumar Dixit**, Institutional Expert for RSHM & RSTTM,  
Registrar, NEHU
2. **Mr. Nirmalya Choudhury**, Industry Expert for RSTTM & RSHM,  
Executive Director – Operations for Jungle Travels, Group and Chairman, North East  
Chapter of Indian Association of Tour Operators
3. **Prof. (Dr.) Soumitra Sen**, Acting Chairperson (Ex-Officio)  
Dean, RSHM & RSTTM, RGU 
3. **Mr. Jugal Kishore Bhattacharyya**, Special Invitee  
Assistant Professor, Department of Economics, RGU
4. **Ms. Moon Moon Ahmed**, Registrar Nominee (Ex Officio)  
Assistant Manager, Academics, RGU
5. **Mr. Indrajit Dutta**,  
Assistant Professor, RSTTM 
6. **Ms. Sawarisa Suam**,  
Assistant Professor, RSTTM 
7. **Mr. Chandan Bezborah**,  
Lecturer, RSHM 

**Minutes Prepared By:**  
**Chandan Bezborah, Lecturer, RSHM**

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ROYAL SCHOOL OF HOTEL MANAGEMENT  
&  
ROYAL SCHOOL OF TRAVEL & TOURISM MANAGEMENT

Agenda with Notes and Minutes for the 4<sup>th</sup> Meeting of the Board of Studies held on 25<sup>th</sup> November, 2022.

**4.01 Confirmation of Minutes of 3<sup>rd</sup> Board of Studies Meeting**

The 3<sup>rd</sup> BoS meeting was held on May 27<sup>th</sup> 2022. The online meeting was chaired by Prof. (Dr.) Soumitra Sen, Dean, RSHM & RSTTM, followed by (i) Dr. Saurabh Kumar Dixit, Registrar and HOD, Department of Tourism & Hotel Management, NEHU as an Institutional Expert for both RSHM & RSTTM, and (ii) Mr. Nirmaya Choudhury, Executive Director - Operations for Jungle Travels, Group and Chairman, North East Chapter of Indian Association of Tour Operators as an Industry Expert for RSTTM.

The minutes of that meeting was then sent to the Hon'ble Academic Chairperson's office. The same was then approved by his office and forwarded to the Academic Council, RGU for the needful.

**4.02 An introduction of Royal School of Hotel Management and Royal School of Travel & Tourism Management to all the BoS members.**

An introduction of both the schools, its offered courses and future prospective.

**MINUTES:**

An introduction to Royal School of Hotel Management and Royal School of Travel & Tourism Management were presented including the various courses that they offer.

**4.03 Course wise discussion on the BHM syllabus**

Discussion on various semesters of BHM starting from 1<sup>st</sup> semester to the 6<sup>th</sup> semester

**MINUTES:**

A brief discussion about the BHM course was presented to give a prior idea to our respected external as well as the internal board members.

  
Dean, Coordinator  
Royal School of Hotel Management  
The Assam Royal Global University  
Batkuchi, NH 37, Guwahati 781035

#### 4.04 Changes proposed in the BHM syllabus

No changes in the program is proposed. However, this is to be informed to the panel that the school of Hotel Management was advised to make its syllabus for the academic year 2022-23 in lined with the NEP 2020, however, the decision to adopt an in-lined NEP syllabus was dropped with the permission from the Hon'ble VC for the current academic year of the University due to the below reasons -

1. The courses offered by RSHM are purely skilled-based in nature and it is difficult to accommodate all the industry-required core papers into the NEP syllabi structure.
2. To accommodate all the core papers into the NEP Syllabi structure, RSHM had to incorporate the practical and theory papers into one single subject. (*i.e. Subjects like Food & Beverage Service Theory and Food & Beverage Practical are now merged to make a single subject with both practical and theory element*). Changes like these will certainly hamper the quality of the pedagogy and will be a compromise to the whole skilled-based knowledge.
3. Also, a marksheet with no separate theory and practical subject may hamper the student as the industry might not accept them assuming they do not have the required practical knowledge to work in the industry.

#### MINUTES:

The current syllabi of the BA and BSc Hotel Management were discussed and as no changes were proposed in the 3<sup>rd</sup> BoS approved syllabi, the meeting was moved forward to the next segment.

#### 4.05 Course wise discussion on the TTM syllabus

Discussion on various semesters of TTM starting from 1<sup>st</sup> semester to the 6<sup>th</sup> semester

#### MINUTES:

A brief discussion about the TTM course was presented to give a prior idea to our respected external as well as the internal board members.

#### 4.06 Changes to be made in the TTM syllabus

The syllabus of the UG Travel and Tourism Management remains the same, except for the first two semesters, where the syllabus has been amended as per the suggestion of the University's Academic Council which is in lined with the NEP 2020.

##### MINUTES:

The current syllabuses along with the proposed changes in lined with NEP 2020 were discussed. All the members placed their view point on the same and agreed to the proposed syllabus changes.

Mr. Nirmalya Choudhury, however, proposed to introduce a subject consisting of practical knowledge on Galileo like GDSs, on which he was informed that the School has already an active MoU with CN Travels, Guwahati where the students may willingly go for training for the said software knowledge.

#### 4.07 Course wise discussion on the MTTM syllabus

Discussion on various semesters of MTTM starting from 1<sup>st</sup> semester to the 4<sup>th</sup> semester

##### MINUTES:

A brief discussion about the MTTM course was presented to give a prior idea to our respected external as well as the internal board members.

#### 4.08 Changes to be made in the MTTM syllabus (If any)

##### a) MTTM 4<sup>th</sup> Semester

- i. Proposing to add a new DSE subject named "Air Fare and Ticketing" of 4 credits.

##### MINUTES:

The current syllabuses along with the proposed changes were discussed. All the members placed their view point on the same and agreed to the proposed syllabus changes.

#### 4.09 Discussion on the Ph.D. Programme

Members can propose any change/correction if wishes so

## MINUTES:

The structure of the Ph.D. programmed offered by the department was introduced to the members. No additional points were added to the same.

### 4.09 Any new introduction to the syllabus can be proposed by the members.





1. Mr. Nirmalya Choudhury opined to have more of master classes from the industry experts to get more of practical knowledge. He also invited the students of RSHM and RSTTM to visit his River Cruise Line.

For the PG students of Tourism, he suggested to give some practical portion of the syllabus to the Industry experts.

2. Mr. Jayanta Das opined to have more of Sustainability and Responsible tourism in the syllabus so that the students do understand why it is important for the tourism industry as well as the tourist to respect the nature and the place they are visiting.
3. Dr. Saurabh Kumar Dixit pushed for the introduction of Niche Tourism or any Special Interest tourism into the PG courses.

All the above points are duly noted by the department and will take necessary approval from the competent authority to implement the same.

**Members Present at the 4<sup>th</sup> BoS Meeting:**

1. **Dr. Saurabh Kumar Dixit**, Institutional Expert for RSHM & RSTTM,  
Registrar, HOD - Department of Tourism and Hotel Management, NEHU
2. **Mr. Nirmalya Choudhury**, Industry Expert for RSTTM  
Executive Director - Operations for Jungle Travels, Group and Chairman, North  
East Chapter of Indian Association of Tour Operators
3. **Mr. Jayanta Das**, Industry Expert for RSHM  
Cluster General Manager North East, Darjeeling and General Manager - Vivanta  
Guwahati
4. **Prof. (Dr.) Soumitra Sen**, Acting Chairperson (Ex-Officio)  
Dean, RSHM & RSTTM, RGU 
5. **Mr. Indrajit Dutta**,  
Assistant Professor, RSTTM 
6. **Ms. Sawarisa Suiam**,  
Assistant Professor, RSTTM 
7. **Mr. Chandan Bezborah**,  
Lecturer, RSHM 

**Minutes Prepared By:**  
**Chandan Bezborah, Lecturer, RSHM**



ROYAL SCHOOL OF HOTEL MANAGEMENT  
&  
ROYAL SCHOOL OF TRAVEL & TOURISM MANAGEMENT

Agenda with Minutes for the 5<sup>th</sup> Meeting of the Board of Studies held on 21<sup>st</sup> March 2023.

**5.01 Confirmation of Minutes of 4<sup>th</sup> Board of Studies Meeting**

The 4<sup>th</sup> BoS meeting was held on November 25<sup>th</sup> 2022. The online meeting was chaired by Prof. (Dr.) Soumitra Sen, Dean, RSHM & RSTTM, followed by (i) Prof. (Dr.) Saurabh Kumar Dixit, Professor, Department of Tourism & Hotel Management, NEHU as an Institutional Expert for both RSHM & RSTTM and (ii) Mr. Nirmaya Choudhury, Executive Director - Operations for Jungle Travels, Group and Chairman, North East Chapter of Indian Association of Tour Operators as an Industry Expert for RSTTM and (iii) Mr Jayanta Das, Cluster General Manager North East, Darjeeling and General Manager – Vivanta Guwahati, as an Industry Expert for RSHM.

The minutes of that meeting were then sent to the Hon'ble Academic Chairperson's office. The same was then approved by his office and forwarded to the Academic Council, RGU for the needful.

**5.02 An introduction of the Royal School of Hotel Management and Royal School of Travel & Tourism Management to all the BoS members.**

An introduction of both the schools, their offered courses and prospects.


**MINUTES:**

An introduction to the Royal School of Hotel Management and the Royal School of Travel & Tourism Management were presented.

**5.03 Changes that are proposed for the upcoming semesters**

The 5<sup>th</sup> and 6<sup>th</sup> semesters of UG Travel & Tourism Management have changed, and the syllabus has been amended as per the structure provided by the University's Academic Council which is in line with the NEP 2020.

(No changes have been proposed for the Hotel Management Programme)

  
Dean  
BoS/Coordinator  
Royal School of Hotel Management  
The Assam Royal Global University  
Batkuchi, NH 37, Guwahati 781035

## NOTES:

The syllabi of UG 5<sup>th</sup> and 6<sup>th</sup> semesters have been molded as per the guidelines of NEP.

Below are the changes that have been made –

1. TTM UG 5<sup>th</sup> Semester – As per the University guidelines one ‘Value Added Course’ has been added.
2. The previous 4 weeks of Industrial training (2 credits) have been changed to 6 weeks of Industrial training now (6 credits).
3. TTM UG 6<sup>th</sup> Semester - As per the University guidelines one ‘Value Added Course’ has been added.
4. A new Skill Enhancement Course (SEC) has been added as per the University guideline named “Basic Legal Requirement for A Start-Up in India” of 2 credits.




The above changes were approved by all the members of the board; however, few suggestions were made for the benefit of the students and school. These suggestions are –

- I. Mr. Jayanta Das suggested that the paper “Basic Legal Requirement for A Start-Up in India” cannot be fully practical as the students will need some theoretical background before perusing this subject. However, it was made sure that the paper does consist of theoretical parts and that the students will be bridged to the subject properly.
- II. Mr. Das also expressed his interest to be a part of this subject and wishes to join the class whenever possible. In addition to this, he also invited the school of Hotel Management and Travel & Tourism Management to one of their new projects, so that the student may have some real-time understanding of the course.
- III. The content of the above-mentioned subject is again adjusted to meet the credit of the paper, which is of 2.

All the above points are duly noted by the department and will take necessary approval from the competent authority to implement the same.

**Members Present at the 5<sup>th</sup> BoS Meeting:**

**Prof. (Dr.) Saurabh Kumar Dixit**, Institutional Expert for RSHM & RSTTM,  
Department of Tourism and Hotel Management, NEHU

2. **Mr. Nirmalya Choudhury**, Industry Expert for RSTTM  
Executive Director – Operations for Jungle Travels, Group and Chairman, North  
East Chapter of Indian Association of Tour Operators
3. **Mr. Jayanta Das**, Industry Expert for RSHM  
Cluster General Manager North East, Darjeeling and General Manager – Vivanta  
Guwahati
4. **Prof. (Dr.) Soumitra Sen**, Acting Chairperson (Ex-Officio)   
Dean, RSHM & RSTTM, RGU
5. **Mr. Indrajit Dutta**,   
Assistant Professor, RSTTM
6. **Mr. Chandan Bezborah**,   
Lecturer, RSHM

Minutes Prepared by:

Chandan Bezborah  
Lecturer, Royal School of Hotel Management